



Reference no

Log no

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

Name of organisation	Unity House - Bournemouth Churches Housing Association		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Chippenham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project?  <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	We are looking for creative ways to support clients to develop the skills necessary to manage their own accomodation. We are asking for funding for a workshed and workbench, as an area where service users can develop woodwork skills, including DIY and basic maintenance skills.
Where will your project take place?	Unity House, Chippenham
When will your project take place?	Will commence in earnest approx. May 2011
How many people will benefit from your project?	21 at any one time.
How does your project demonstrate a direct link to the community plan for your area?  Please provide a reference/page no.	Chippenham and Villages Area Partnership: page 14. Sustainable Community Strategy for Wiltshire: page 4.

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.  
Please see above

**How did you discover there was a need for your project and how will your project benefit your local community?**  
**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

Unity House is a homelessness project managed by BCHA, commissioned and funded by Wiltshire Council Supporting People and working inline with Wiltshire Council Housing and Homelessness Strategies. Unity House was opened in September 2009, in response to a local homelessness problem.

Unity House houses 21 clients with a background of homelessness, males and females aged from 16 years and upwards. The objective of Unity House's work is to help homeless clients address the support needs which have contributed to their homeless, including drug and alcohol misuse, mental health problems, finance and budgeting problems, self harm and family breakdown. Much of the work involves one-to-one keyworking developing the skills necessary to independently manage accomodation, such as cooking, budgeting, cleaning, DIY. These are often skills that Unity House clients need to develop before they can realistically move on.

Our aim is to start an in-house training programme which will allow clients to develop these skills before moving on, we're asking for funding for a shed where clients can develop DIY skills, such as woodworking and basic maintenance.

**Any other information about your project.**

### 3 - Management

**How many people are involved in the management of your group/organisation? 5**  
**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="2"/>	<b>Female</b>	<input type="text"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text" value="1"/>	<b>Female</b>	<input type="text" value="1"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text" value="1"/>	<b>Female</b>	<input type="text"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

If more equipment is needed, we will look to submit funding applications to other grant-giving organisations.

**If you were not awarded the full amount requested, what would be the impact on your project?**

The project is reliant on some bits of equipment to allow training sessions to take place. The funding will still be required, to ensure clients are receiving the support they deserve.  
This funding request is not for on-going costs, which are covered by other funding and income.

**How will you know whether your project has made a difference in the community?**

We monitor client move-on success rates and target 70% planned move-ons from the scheme. As part of our working relationship with landlords and housing departments, we monitor tenancy sustainment of former clients. This project is aimed at helping clients to sustain their tenancies.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes  No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

Also in the process of submitting applications for:  
Big Lottery - Reaching Communities  
Chippenham Borough Lands  
Esmee Fairbairn Foundation  
Erash and Roshan Sandri Foundation

**Have you been successful?**

Yes  No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes  No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes  No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:** 31

**Month:** March

**Year:** 2010

**A - Total income:**

£15,276,986

**B - Minus total expenditure:**

£14,720,293

**Surplus/deficit for year: (A minus B)**

£556,693

**Free reserves held:**

£3,767,514

<b>5 - Financial information</b>				
<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Wooden workshop/shed	£850	<b>Own fundraising/reserves</b>		£
Wooden woodwork bench	£150			£
	£	<b>Parish/town council</b>		£
	£			£
	£	<b>Trusts/foundations</b>		£
	£			£
	£	<b>In kind</b>		£
	£			£
	£	<b>Other</b>		£
	£			£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£1,000</b>	<b>Total Project Income</b>		<b>£0</b>
<b>Total project income B</b>		£0		
<b>Total project expenditure A</b>		£1,000		
<b>Project shortfall A – B</b>		£1,000		
<b>Award sought from Wiltshire Council Area Board</b>		£1,000		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>		Lloyds TSB		
<b>Please give the title name of the organisations' bank account e.g. current</b>		Current		
<b>6 – Supporting information – Please enclose the following documentation</b>				
<b>Enclosed (please tick)</b>				
<input type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input checked="" type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
<b>For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.</b>				

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

Unity House works with many of the most disadvantaged and socially excluded clients. Supporting clients to access services, support networks and suitable housing works towards reducing social exclusion and disadvantage in the local community,

**b) How does your project work to promote inclusion, participation and good community relations?**

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups) Homelessness

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
  - Equal opportunities     Access audit     Environmental impact
  - Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:**

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team**